

Monthly Budget Spreadsheet

Expenses	Monthly Cost
Rent	
Electricity	
Water	
Gas	
Internet	
Cable	
Phone	
Groceries	
Laundry	
Transportation	
Entertainment	
Renters Insurance	
Other Expenses	
Total	

Questions? Please contact Off-Campus Living, an office within ZipAssist, at uazipassist@uakron.edu or (330) 972-7272

ZipAssist
The University of Akron

Moving Checklist

Moving can be an exciting experience, a stressful one, or somewhere in between. By using the checklist, we hope to help make the moving experience a positive one!

2 Months To Go

- Set a move in date with landlord
- Start going through everything and decide what you want to move and what you want to get rid of.
- Create a floor plan to determine the layout and spacing.
- Start your rental file to keep track of all your paperwork (receipts, moving records, rental information, copy of lease, etc.)
- Determine if you need to rent a truck or how you will be moving all of your stuff.
- Start getting furniture or other items needed for the space.

1 Month To Go

- Get boxes and other packing supplies.
- Start using up things that you don't want to move.
- Schedule connection of all utilities to your new place.
- Choose a truck rental or moving service.
- If you plan to drive your car for the move, check the oil and fill your gas tank.
- Having your vehicle properly serviced prior to the move can save a lot of time and hassle.

2 Weeks To Go

- Start packing, beginning with things that you don't frequently use.
- Dispose of items that cannot be moved.
- Dismantle beds and other large furniture that you will be taking with you. Confirm your moving help (friends, rental truck, etc.).
- Schedule connection of all utilities to your new place.

1 Week To Go

- Aim to finish packing a couple of days before the moving date. Label and number the boxes to make it easier to identify the things you will need right away.
- Set aside things that you will personally transport to your new place, such as valuables and important files.
- Confirm move-in date with the landlord and where/when to pick up keys.
- Pick up moving supplies including tape, rope, labels, and markers.
- Arrange parking for movers or vehicles unloading

Day Before Move In

- Pick up the rental truck. (Call the day prior to your move to verify your reservation.)
- Pack a separate bag with hammer, screwdriver, flashlight, batteries, trash bags, light bulbs and a telephone.
- Be sure to have toilet paper, soap, a towel and first aid supplies.
- Keep track of keys, wallet, checkbook, prescription medications, etc.
- Before you leave for your new home, be sure to clean up!

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